

**PRIVACY NOTICE
ORGANISED BY THE HETA
FOR EVENT-RELATED DATA MANAGEMENT**

1. PURPOSE OF THE PROSPECTUS

The purpose of this information notice is to provide information on the data protection and data management principles applied by the Hungarian Energy Traders' Association in connection with the organisation of events.

The Hungarian Energy Trader's Association (hereinafter referred to as the "Data Controller") processes the personal data of the registrants and participants of the events (hereinafter collectively referred to as the "Events") organised by the Association in the course of the operation of the website www.meksz.eu (hereinafter referred to as the "Website") and the events organised by the Association (hereinafter collectively referred to as the "Events").

2. THE NAME OF THE DATA CONTROLLER

Name: Hungarian Energy Trader's Association

Registered office and mailing address: 1095 Budapest, Ipar utca 2/B

Telephone number: +36 30 244 0209

Represented by: Balázs Tibor Felsmann, President

Email address: secretariat@meksz.eu

3. THE SCOPE OF THE PERSONAL DATA PROCESSED

We may process the following personal data in connection with the organisation of your event:

Title,

name,

title,

company,

e-mail address,

telephone number.

If any changes or modifications are made to the data processed by the Data Controller during the processing period, please notify us immediately using the contact details above.

4. LEGAL BASIS, PURPOSES AND METHODS OF PROCESSING

Event management

4.1 The processing is based on your voluntary, duly informed declaration, which includes your explicit consent to the use of your personal data provided during the event registration.

The legal basis for the processing (title, name, position, institution, e-mail address, telephone number) is the voluntary consent of the data subject in accordance with Article 6(1)(a) of Regulation (EU) 2016/679 of the European Parliament and of the Council (General Data Protection Regulation). You may withdraw your consent at any time by sending an e-mail to secretariat@meks.eu. Providing the above data is mandatory, without them you will not be able to participate in the event.

The legal basis for the processing of data in the event of a special request is that the Data Controller also provides meals during the event. By filling in the "Comments on accommodation and meals" field of the registration form, you have the right to inform the Data Controller of any food allergies you may have. The Data Controller will only process your name and type of food allergy in order to avoid serving you certain foods.

If you arrive at the event in a wheelchair, the Data Controller will provide wheelchair accessible transport. The legal basis for the processing of your data is your explicit consent pursuant to Article 9(2)(a) GDPR, which you can give by clearly filling in the "Comments on accommodation and catering" field of the registration form. The provision of this information is optional. You may withdraw your consent at any time by sending an e-mail to secretariat@meks.eu.

Access to the health data is granted to the Data Controller or to internal employees of the Data Controller whose knowledge and processing of the data is related to their job duties. You give your consent when registering for a specific event by voluntarily providing the data in question by voluntarily ticking the box on the privacy statement.

4.2 The purpose of the processing is to organize conferences, workshops, training courses and other events related to the dissemination of the Data Controller's activities, including follow-up activities related to the events, and to provide adequate food or accessible transport in case of special needs. Follow-up of events will be done by means of an e-mail enquiry, to which a response is voluntary. The data provided by you will be used by the Data Controller on a purpose-specific basis and only for the purposes of the event.

4.3 The Data Controller shall not use or use the personal data provided for purposes other than those described in section 4.2. The disclosure of your personal data to third parties, unless otherwise required by law, is only possible with your prior explicit consent.

4.4 The Data Controller does not verify the personal data provided to it. The person providing the data shall be solely responsible for its accuracy. By providing your e-mail address, you also accept responsibility for the fact that you are the only one who uses the service from the e-mail address provided. In view of this assumption of responsibility, **any liability for access to the service from an e-mail address provided is borne solely by you as the data subject who registered the e-mail address.**

5. DURATION OF DATA PROCESSING

The personal data you provide will be processed until the end of the peer review following the implementation of the event.

6. WHO HAS ACCESS TO THE DATA, DATA TRANSFERS, DATA PROCESSING

The data may be accessed primarily by the Data Controller or by the Data Controller's internal employees whose job duties include accessing and processing the data. If, for organisational reasons, it is necessary to transfer data to a third party for an event, the Data Controller will inform you separately.

7. DATA SUBJECT'S RIGHTS AND MEANS OF REDRESS

7.1 You have the right to request information about the personal data processed by the Data Controller concerning you at any time, and to modify it at any time, by sending an e-mail to the contact details in section 7.3.

7.2. Upon your request, the Data Controller shall provide you with information about the data relating to you that it processes, the data processed by it or by a data processor appointed by it, the source of the data, the purposes, legal basis and duration of the processing, and the name of the data processor, address and its activities in relation to the processing, the circumstances of the personal data breach, its effects and the measures taken to remedy it and, in the case of a transfer of the Data Subject's personal data, the legal basis and the recipient of the transfer, in writing within one month of the request.

The Data Controller, through the Data Controller Secretary, shall keep a record of the personal data concerned, the number and categories of data subjects affected by the personal data breach, the date, circumstances, effects and remedial measures taken in relation to the personal data breach, and other information specified in the law providing for the processing, for the purposes of monitoring the measures taken in relation to the personal data breach and informing you.

7.3 You can exercise your rights under this Notice by contacting:

E-mail address: secretariat@meksz.eu

You may contact the Secretary of the Data Controller with any questions or comments regarding the processing of your personal data using the contact details provided in this section.

7.4. The Data Controller will examine and correct or delete the data within one month of receipt of the request for correction sent to secretariat@meksz.eu.

If the Data Controller does not comply with the Data Subject's request for rectification or erasure, it shall, within one month of receipt of the request, communicate in writing the factual and legal grounds for refusing the request for erasure.

The Data Subject may object to the processing of his or her personal data. The controller shall examine the objection within the shortest possible time from the date of the request, but not later than one month, decide whether it is justified and inform the applicant in writing of its decision.

7.5 The Data Subject may lodge a complaint with the National Authority for Data Protection and Freedom of Information (1055 Budapest Falk Miksa u. 9-11.; www.naih.hu).

7.6. If you have provided third party data to use the service, the Data Controller is entitled to claim damages against you. In such a case, the Data Controller shall provide all reasonable assistance to the competent authorities in order to establish the identity of the offending person.

8. OTHER PROVISIONS

8.1 In all cases where the Data Controller intends to use the data provided for purposes other than those for which they were originally collected, the Data Controller shall inform you in advance and obtain your prior explicit consent or provide you with the opportunity to object to such use.

8.2 The Data Controller undertakes to ensure the security of the data, to take technical measures to ensure that the data recorded, stored or processed are protected and to take all necessary steps to prevent their destruction, unauthorised use or unauthorised alteration. It also undertakes to require any third parties to whom it may transfer or disclose the data to comply with its obligations in this respect.

8.3 The Data Controller reserves the right to unilaterally modify the rules and notices on data management by notifying you on its website.